



Fife College

Training & Development

**Our Guide to
Training and Development**

Helping your business grow





Introduction

Fife College Training & Development stands out as a versatile and dynamic source of training for local businesses and professionals across Scotland. Boasting a comprehensive suite of offerings, we're particularly recognised as a leading provider of Modern Apprenticeship training among our extensive portfolio.

In today's fast-paced and ever-changing business environment, maintaining a competitive edge requires continuous development. Fife College Training & Development offers a diverse range of professional development courses to upgrade the skills of your workforce, ensuring your business stays ahead in the market. Partnering with us means working together to advance your company's professional capabilities.

You'll find information about our offering within. For more details, please visit www.fife.ac.uk. If you would like to speak with us directly, please contact our team at sales@fife.ac.uk or call us at 0344 248 0128.

Why Choose Fife College

At Fife College, we understand the importance of continually looking forward, and we're committed to offering courses that not only meet the current needs of companies but also anticipate future trends. Our goal is to ensure that employers have a strong and competent workforce, ready for the future.

When you choose Fife College for your training and development needs, you're not just opting for a training provider; you're partnering with an institution dedicated to driving success, innovation, and growth.

Why we stand out:

- **Extensive Range of Training:** We offer a huge array of training across various sectors, including Automotive, Electrical, Gas, IPC, IT, Professional Qualifications, Project Management, Continued Personal Development, and SVQs.
- **Legacy of Excellence:** With a history that traces back to 1899, our commitment to education and training is deeply rooted.
- **Industry-Relevant Training Offering:** Our collaborations with accredited bodies like APM, CIPD, CMI, and many more ensure that our courses don't just meet the needs of our clients today, but are also future-ready. We're in sync with industry trends, ensuring that our learners are always a step ahead.
- **Bespoke Solutions:** We understand that one size doesn't fit all. Our tailored training solutions, designed to cater to specific employer needs, have transformed businesses, fostering a culture of continuous learning and growth.
- **Fantastic People:** You'll find that our staff are experienced, professional and friendly and have the relevant industry experience to ensure that you receive the quality of training and development you expect.
- **Purpose-built Facilities:** From our IPC Training Centre to the upcoming Dunfermline Learning Campus, our facilities are designed to provide an immersive learning experience. Our clients get hands-on experience, ensuring they're job-ready from day one.
- **First-Rate Support:** Our commitment doesn't end with training. We offer comprehensive support, from funding advice to continuous professional development, ensuring that our learners and partners always have the resources they need.

How we help you



Modern Apprenticeships - Create a new future

Fife College is a leading provider of apprenticeship programmes in Scotland, with Modern Apprenticeships (MAs) available across all sectors, including Engineering, Construction, Business Administration, Food and Drink, and the Motor Vehicles sector. Not only do we manage one of the largest and most well-established college contracts in Scotland for MAs, we also pride ourselves on the development of our employer relationships, with an extensive network of over 420 clients across a number of sectors and industries. Our commitment is reflected in the success stories of our apprentices.

As an employer, there are many benefits to recruiting an MA or offering a Modern Apprenticeship to an existing staff member. Not only will you be developing enthusiastic young talent with the exact skills and experience your industry requires but, depending on individual circumstances, you could also access funding from Skills Development Scotland towards delivery costs.

“Embarking on an apprenticeship with Fife College was a game-changer for me. The hands-on experience, coupled with the academic knowledge, has given me a solid foundation for my career. I’m grateful for the opportunities and mentorship I received.”

Fife AutoTech



What we offer

Health, Safety, and Environmental Training

A safe and secure workplace is a collective responsibility. Equip your team with our extensive range of Health, Safety and Environmental Management training courses, meticulously tailored to align with the continuously changing legislative landscape.

Whether it's a concise one-day course for all staff or an in-depth programme designed for managers, our health and safety training solutions are versatile and cater to your distinct requirements. And if you can't quite find exactly what you are looking for, we offer bespoke training solutions which we can tailor specifically for your business.

Training on offer includes:

- **NEBOSH:** Crafted to address the health, safety, and risk management essentials across both private and public sectors, our NEBOSH training ensures empowerment for employees at every tier.
- **IOSH:** Our IOSH courses are carefully designed to address the essential elements of workplace well-being, no matter the sector or organisational level.
- **Industry Skills and Plant Training:** We also offer a broad spectrum of health and safety courses, including working at height training, asbestos awareness, forklift training and many more courses that provide robust and recognised career development.

Prices and Availability

Check out our up-to-date course schedule for prices by scanning the QR code or contact via sales@fife.ac.uk or 0344 248 0128.



Engineering

From Mechanical Manufacturing to Electrical Engineering, you can find a range of training tailored to your organisation's requirements. With specialised courses, comprehensive upskilling, and cross-skilling, our experts are ready to support your engineering needs.

- Mechanical Manufacturing
- Fabrication and Welding
- Electrical Engineering
- Manual/CNC Milling and Turning
- Geometric Dimensioning and Tolerancing
- Upskilling and Cross-skilling training programmes

IPC-Approved Training and Certification

We're proud to be an approved and licensed IPC Training Centre. Our Glenrothes Campus in Fife houses a fully equipped facility that complies with IPC Standards.



Automotive

Our experienced team is dedicated to providing the highest quality technical skills and expert training. Our Automotive programmes cater to all levels of experience and qualifications, whether you're interested in one-day short courses or fully managed Modern Apprenticeships.

- Automotive
- MOT
- IRTEC



Prices and Availability

For more information about our provision, please contact our team at sales@fife.ac.uk or call us on 0344 248 0128.

Gas Engineering Training

Fife College's National Gas Training and Assessment Centre offers a wide range of gas engineer courses, including ACS, commercial, domestic and industrial gas courses.

Our gas workshops provide realistic, practical training and Accredited Certification Scheme assessments, covering a range of areas such as domestic and commercial/industrial gas appliances, combustion performance analysis, metering and tightness testing and purging. We also offer a wide range of short courses, SVQs, and Modern Apprenticeships.

We have training courses available in:

- Air and Ground Source Heat Pumps
- Water Regulations and By-Laws
- Unvented Hot Water

Prices and Availability

For more information about our gas courses, please contact our team at 0344 248 0134 or email gas@fife.ac.uk



Electrical Installation Training

We understand the importance of having a highly skilled workforce in the electrical and building services industry. That's why we offer comprehensive training programmes led by experienced staff, ensuring that you receive the most up-to-date and relevant training available.

We are committed to providing high-quality training to electricians, electrical engineers, and other professionals involved in electrical installations.

Our City and Guilds certificated training includes:

- 18th Edition Wiring Regulations
- Installation of Electric Vehicle Charging Equipment
- Initial Verification and Periodic Inspection and Testing

Prices and Availability

Check out our up-to-date course schedule for prices by scanning the QR code or contact via sales@fife.ac.uk or 0344 248 0128



Professional Qualifications

Delivered through our Andrew Carnegie Business School, we offer a comprehensive range of professional qualifications tailored to meet the diverse needs of today's professionals. Whether you're looking to train to be an accountant, embark on project management courses, or enhance your management and leadership skills, our offerings span a wide spectrum of career aspirations.

We have development courses available in:

- Accounting and Finance – including AAT and PDA courses
- Business and Administration
- Human Resources and Learning Development – including CIPD courses.
- Management and Leadership – including CMI courses
- Quality Management and Business Improvement

Prices and Availability

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Project Management

Enhance your business's potential with our industry-leading Project Management training. Our highly experienced and accredited trainers will guide you towards success.

Our PRINCE2® and APM courses introduce recognised methodologies for project success. Learn how to effectively utilise these methodologies to better understand resource allocation, roles and responsibilities, project scope, and cost management.

Gain exclusive access to the PRINCE2® project management framework. Developed by AXELOS Limited, PRINCE2® offers internationally recognised standards for efficient project execution.

Prices and Availability

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IT and Digital Training

With our recently upgraded multimedia suite and experienced trainers, we deliver bespoke training designed to meet the specific needs of your organisation.

We offer a range of flexible IT courses designed to accelerate your professional development. Our small-group instruction ensures personalised attention.

- Full range of training courses, including Office 365
- Data Science including Power BI
- AI and Chat GPT
- Cyber Security

Prices and Availability

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Continuous Professional Development (CPD)

The Andrew Carnegie Business School offers a variety of personal and professional development courses. These are designed to meet the needs of today's businesses, giving candidates the support necessary to reach their development goals and realise their full potential.

Whether you're exploring short CPD courses to boost your career or diving into lean to improve efficiency, our offerings designed with your professional growth in mind.

Our courses cover a wide range of subjects, including leadership, management, and specialised skills essential for business success. We provide flexible learning options, expert instructors, and a supportive learning environment to ensure you achieve your goals.

Prices and Availability

Check out our up-to-date course schedule for prices by scanning the QR code or contact via sales@fife.ac.uk or 0344 248 0128.



Health and Social Care

We deliver a wide range of professional qualifications - including SVQs, PDAs and CPD courses - to meet registration requirements and enable support workers, practitioners, and managers to progress in their chosen careers. We offer monthly reports so you can check on the progress of your staff members as they progress through their qualification.

We are passionate about helping employers retrain and retain their staff by offering customised training solutions tailored specifically to your business requirements.

- SVQs from SCQF Level 6 to 11
- Wide range of PDAs
- Managing and leading care teams
- Coaching and mentoring
- Positive behaviours

For more information about our provision, please contact our team at sales@fife.ac.uk or call us on **0344 248 0128**.

Energy Transition

Supplementing our existing offering, Fife College is focused on renewable energy and sustainable construction. Aligning with the Scottish Government's Climate Emergency Skills Action Plan, we have ambitions of establishing a Centre of Excellence in Renewable Energy and a Retrofitting Regional Hub, addressing the crucial skills for decarbonisation and environmental sustainability.

Our training and development in these areas will provide a pathway into high-quality green jobs:

Energy

Short, flexible upskilling courses and accredited qualifications in the installation and maintenance of Renewable Energy Systems to include:

- Solar Photovoltaics (PV)
- Hydrogen Transition Training
- Wind Turbines
- Microgeneration technologies
- Smart Grid Networks

Sustainable Construction

Upskilling programmes on utilising recyclable and renewable materials in building projects, minimising energy consumption, and reducing impact on the environment.

Introduction to:

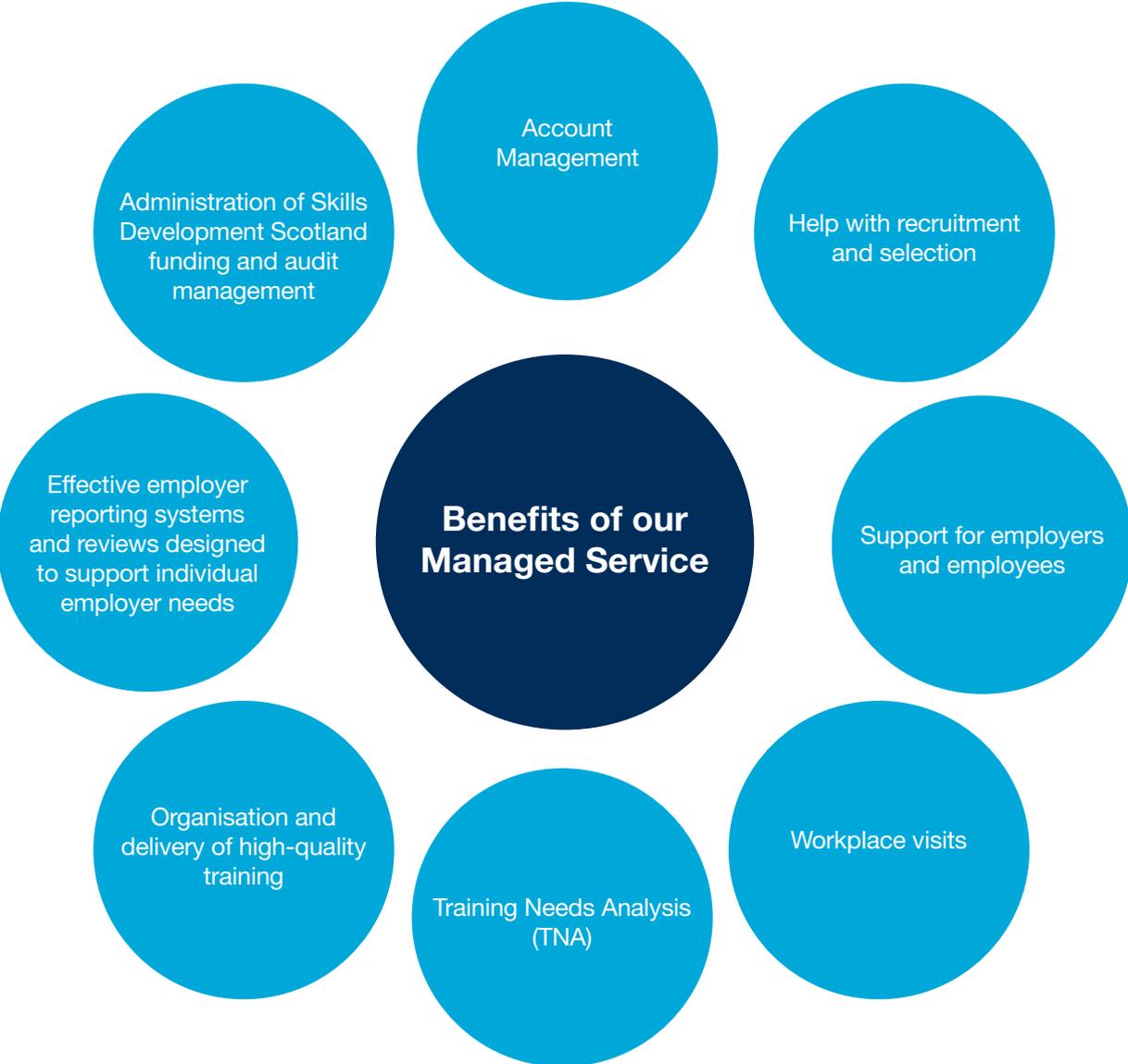
- Methods and Materials
- Insulation & Building Treatments
- Retrofit Assessments (PAS 2035)
- Air & Ground Source Heat Pumps

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Additional Services and Funding Support

Central to our service offering is our comprehensive account management service. You'll be assigned a dedicated Business Development Manager, who serves as your primary point of contact and guide through the training and development journey. This personalised support extends to identifying the most suitable training programmes— be it accredited or non-accredited – across all levels within your organisation, and signposting to available grants to maximise your return on training and development investment.

Fife College has one of the largest number of Modern Apprenticeship programmes across Scotland's colleges. We understand the significance of commitment that is taking on an apprentice for businesses, so we offer a Managed Service. This is a package of training and services to support you throughout your apprenticeship journey, from recruitment and selection of an apprentice through to workforce planning, funding, and training delivery.



Voices of Success

Get first-hand accounts of the growth and achievement our partners have experienced on their training and development journeys with Fife College in our Voices of Success.

Babcock

“Babcock’s collaboration with Fife College has been fundamental in delivering a number of bespoke programmes at Rosyth, the most recent of which being our Production Support Operative (PSO) and Trainee Welder programmes. As our local skills provider, Fife College delivered a 5-week programme to provide our PSOs with the essential skills to enable them to work safely in the workplace, as well as a 40-hour familiarisation course for our Trainee Welders, which supported our in-house upskilling programme.

“The productive relationship built over many years with Fife College and other partners has enabled the delivery of these successful skills programmes – providing employment and exciting development opportunities in the local area.”

NHS Fife

“As an organisation, NHS Fife believes in training and developing the potential of all of our staff at every level.

“The range of courses provided by Fife College including the bespoke training programmes developed in partnership with NHS Fife, offers students looking to start a career in health care, as well as our current staff, the chance to access local expert training and support to develop their skills and knowledge in this field.

“It is a fantastic opportunity for students to be able to access the courses provided by Fife College right on our doorstep, and the College’s links with universities across Scotland allows students to progress their studies into higher education if they so choose.

“The support that students and our staff get to help them realise and fulfil their potential helps to ensure that NHS Fife has a well-trained and qualified workforce and that our staff feel valued and equipped to meet the demands of a varied and rewarding career in the NHS.

“NHS Fife is very pleased to be a working partner with Fife College and look forward to collaborating with the College at a more strategic level, continuing to develop more bespoke training for our staff, and offering further opportunities for students via the Flourishing Futures programme, a new initiative to be launched in 2024, designed to offer school leavers a comprehensive experience in the healthcare sector.”

Scott Group

“The Lean Improvement Programme has been an excellent learning experience for our participants and very beneficial for the company.

“Our team did a fantastic job. As well as their project delivering cost savings of around £113,000, a very important benefit for the company is the way they engaged with colleagues and have promoted a dynamic culture of continuous improvement across the production team.

“We intend to extend this project to our other sites across Scotland and the UK.”

Dumbarrie Links

“The WorldHost Principles of Customer Service training was engaging and informative. Sharing knowledge and information with industry professionals was very useful. Overall, the course was very enjoyable, and I will recommend it to colleagues.”

MOWI

“We are growing quickly and made the business decision to invest in our own training capacity. Designed specifically for Mowi, the Fife College training was delivered on-site at our Rosyth facility and focused on the way we work and our needs. We are delighted with the results. The positive impact on performance across the business has been impressive.”

Almond Engineering

“We’ve had a great experience working with Fife College over the past few years. [They were] accommodating to all our training needs and extremely helpful and responsive, resulting in a positive outcome for our employees.”

TechnipFMC

“Fife College has been a valuable partner in meeting our training needs as we develop our team’s skills. Their ability to understand our daily operations and design a delivery plan that accommodates our shift patterns demonstrates a commitment to tailoring their services to the specific requirements of our organisation. This kind of flexibility and adaptability has greatly enhanced the effectiveness of the programmes they delivered.”

SGN

“SGN and Fife College have worked together on a world-first project for training engineers involved in the delivery of hydrogen for homes. This project will be critical in assisting the UK in meeting its net zero targets.”

“In all of the years we have dealt with [Fife College] for training, we have not received one complaint! [We] wish all of our training providers were as good! The team make it an absolute pleasure to deal with.”

Raytheon

“Our collaboration with Fife College has been nothing short of transformative. Their commitment to delivering top-notch training aligns with our ethos of excellence. The bespoke training programmes have greatly benefited our team, enhancing their skills and productivity.”

Haldane UK

“Partnering with Fife College has been instrumental in our growth. Their tailored training solutions have not only upskilled our workforce but have also fostered a culture of continuous learning. We’re proud of our association with Fife College.”

🏆 Awards

We provide high-quality training across various sectors, and our commitment to excellence is reflected in the continued achievements of our students and Modern Apprentices. Here's a selection of recent accolades, exemplifying the effectiveness of our training:

🏆 Ceed Industry Awards

2024

Transformational Change through Education & Skills

🏆 IMI

2022

Apprentice of the Year
(Employer: James Moodie Motor Engineers)

🏆 BMI

2023

Apprentice of the Year
(Employer: Mithril Roofing)

🏆 Scottish Apprenticeship Awards

2024

Modern Apprentice of the Year SCQF Level 6+
(Employer: Diageo)

🏆 Scottish Engineering Awards

2024

Winner

Mechanical Manufacturing Engineering
(Employer: Glendale Mouldings)

Runner-Up

Mechanical Engineering
(Employer: Babcock International Group)

6 of the 14 nominees were Fife College-trained Modern Apprentices

🏆 Scottish Association of Painting and Craft Teachers Annual Painting and Decorating

2024

Advanced Craft: Fife College MAs won 1st and 2nd prize

Awarding and Professional Bodies

Our partnerships with accredited bodies ensure our courses are industry-relevant and globally recognised. Here are just some of the awarding and professional bodies we work with.



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The information published in this guide was correct at the time of print.
For the most up-to-date information, you should always check our website.

Published June 2024
Fife College is a registered Scottish charity (No. SCO21203)